

PROTOCOL FOR THE SCHOOL TRANSPORT SERVICE

Protocol for reopening post COVID-19
September 2020

SEK
International
Schools



Institución
Educativa SEK
Pioneros desde 1892

COVID-19 ACTION PROTOCOL

Our main objective will be the safety of our students and staff, increasing the quality of the services offered by the SEK Group.

The fight against Covid-19 bolsters our commitment to safety and health, through the adoption of exceptional hygienic measures.

DAILY CLEANING AND DISINFECTION OF THE COACHES

1. BEFORE THE JOURNEY

- Comprehensive daily cleaning of the coaches, with bactericidal and virucidal disinfectant products that are harmless to health. Every day on completion of journeys to and from school.
- Detail of the areas and points included in the daily cleaning:

Common areas

- Access handrail
- Stairs
- Floors
- Seats
- Armrests
- Vents
- Switches and pushbuttons
- Waste collection in driver's cabin
- Access door and handrails
- Steering wheel
- Dashboard
- Trunk and stowage
- Daily checking of the availability of Personal Protective Equipment (PPE) (gloves, masks and hand sanitizer) for the driver and accompanying personnel.

2. DURING THE

JOURNEY Driver:

- During the entire journey, the driver will wear a surgical mask or any other Personal Protective Equipment (PPE) provided and must remain in the cabin whenever possible.
- They will always keep a suitable distance from passengers, both inside and outside the cabin, whenever possible.
- Between trips, the driver will clean the coach and particularly frequent touchpoints such as: Handrails, armrests,

seats, etc.

Accompanying staff:

- The auxiliary staff (supervisors, school chaperones, etc.) who work in contact with passengers will use:
- Surgical face masks
- Hand sanitizer
- They will take students' temperatures upon boarding the coach and in the event that one of them has a fever, they will not be able to board and teachers will inform the family and the school.
- Students will be shown to their assigned seat which will always remain the same.

Basic disinfection products (for a first disinfection after each journey).

Users:

- According to current regulations, the use of masks is mandatory for all transport users.
- They will board and alight through the back door of the coach. Except in an emergency, the front door will not open.
- A hand sanitizer dispenser will be fitted at the rear entrance and students and staff.

Coach

- The passenger compartment will be ventilated regularly at stopping points.

3. AFTER THE JOURNEY

- At the end of the trip, the driver will clean the coach and particularly frequent touchpoints such as: Handrails, armrests, seats, etc.. The seats will be cleaned by spraying a virucidal for upholstery.

4. REGULATIONS IN FORCE

SPANISH MINISTRY OF TRANSPORT, MOBILITY AND URBAN AGENDA

Order TMA / 384/2020, dated 3 May, which gives instructions on the use of face masks in the different means of transport and sets requirements to guarantee safe mobility in accordance with the plan for the transition to a new normality.

Article 1. Use of face masks on transport.

1. The use of masks that cover the nose and mouth will be mandatory for all

users of bus, rail, air and sea transport.

Likewise, it will be mandatory for users of public transport in vehicles with up to nine seats, including the driver.

2. Transport service workers who have direct contact with travellers should wear masks and have access to hand sanitizer to ensure frequent hand hygiene.

Article 2. Occupation of vehicles in land transport.

1. In private and complementary private transport of people in vehicles with up to nine seats, including the driver, two people may sit in each row of seats provided that they wear masks and respect the maximum possible distance between the occupants.
2. In public passenger transport in vehicles with up to nine seats, including the driver, two people travel for each additional row of seats including that of the driver, and in any case, the maximum possible distance between their occupants must be guaranteed.
3. In vehicles in which, due to their technical characteristics, only one row of seats is available, as in the case of cabins of heavy vehicles, vans, or others, a maximum of two people may travel, provided that their occupants use masks that cover their airways and keep as much distance as possible.

Otherwise, only the driver can travel.

4. In regular, discretionary and private complementary public transport for bus passengers, as well as in rail transport, in which all occupants must be seated, companies will adopt the necessary measures to ensure the maximum possible separation between passengers, in such so that no more than half of the available seats can be occupied with respect to the maximum allowed.

In any case, on buses the row behind the seat occupied by the driver will always be empty.

5. In the collective public transport of passengers in urban and suburban areas, in which there are platforms enabled for the transport of standing passengers, it will be ensured that people maintain the maximum possible distance from each other, establishing as a reference the occupation of half of seated places available, and two passengers for each square meter in the area enabled for standing passengers.

Sole repealing provision.

1. Sections 3 and 4 of article 3 of Order TMA / 254/2020, dated 18 March, which issue instructions on road and air transport are hereby repealed.

STATE OFFICIAL NEWSLETTER

No. 123 Sunday, 3 May, 2020 Sec. 1st page 31099 cve: BOE-A-2020-4789 See at

<https://www.boe.es>

Order TMA / 400/2020, dated 9 May, which establishes the conditions to be applied in phase I of the mobility de-escalation and sets other requirements to guarantee safe mobility.

“Article 2. Occupation of vehicles in land transport.

In regular, discretionary and private complementary public transport for bus passengers, as well as in rail transport, in which all occupants must be seated, the operator will limit the total occupation of seats so that passengers have an adjoining empty seat that separates them from any other passenger.

As the only exception to this rule, the operator may place people who travel together and live in the same address in adjoining seats, which may result in a higher occupancy in this case. In any case, on buses the row behind the seat occupied by the driver will always be empty.

Validity.

This order will be applicable from 00:00 on 11 May, 2020 until the end of the state of emergency, including its extensions or until there are circumstances that justify a new ministerial order modifying this one.

STATE OFFICIAL NEWSLETTER

No. 160 Saturday, 6 June, 2020 Sec. 1st page 38121

See at at <https://www.boe.es>

In regular, discretionary and private complementary public transport for bus passengers, as well as in rail transport, in which all occupants must be seated, all seats may be used. When the occupancy level allows it, the maximum separation between users will be sought.